



## CLASS PLACEMENT



### **Help for non-English speakers**

If you need help to understand the information in this policy please contact Foster Secondary College on 03 5682 2066.

### **PURPOSE**

To emphasise that students benefit from being placed with a wide range of peers across their time at FSC and to explain to our school community how Home Group classes for core subjects are selected from Year 7 - 9 and how we manage parent requests for class placements for the following school year.

### **POLICY**

For Year 7 Core classes, FSC has adopted a rotating class list where students have the opportunity to be placed with a range of their peers and no core class has the same class list. This ensures that all students get to know the whole cohort. The process that Foster Secondary College works through for Year 8 and 9 students is to randomly select home groups and then coordinators and teachers of that year level will meet to make changes that improve the learning environments for each group. Our staff are professionals and have a comprehensive understanding of what is best for each student. We understand that in certain situations, parents and carers may like to request that their child be placed with a particular friend or in a particular class. Each request will be treated individually on its merits, considering the academic and emotional wellbeing of the student.

### **Requests for placement with friends**

Foster Secondary College recognises the importance of fostering and maintaining friendship groups. We also ensure that it is equally important for students to mix and learn with peers who have different interests.

### **Requests for placement with certain teachers**

All teachers at Foster Secondary College are caring and committed educators and Foster Secondary College strives to ensure that all students are provided with a high quality education.

Whilst we appreciate that you may wish that your child would benefit from being placed in a class with a particular teacher, we are generally unable to accommodate these requests. Our school's leadership team has an in-depth understanding of each teacher's strengths and will always endeavour to place our students with teachers who are best placed to suit their needs. We do not re-allocate students to different classes during the school year, unless exceptional circumstances arise. Parents will be advised of the situation if it arises.

## Requests for students to repeat a year level

Our school will follow the Department of Education and Training policy in the Department's *Policy and Advisory Library* on Year Level Movement – see [Repeating a Year Level](#) policy.

We will regularly promote students to the next year level and will exercise our professional expertise and judgment in relation to these matters. Students are only able to repeat a year level in exceptional circumstances where Foster Secondary College considers it is required for the long-term benefit of the student e.g. considering their social, wellbeing and academic needs. We will ensure that parents/carers are advised of the options that we consider best meet individual student needs. Students will not repeat a year level without the consent of parents/carers.

## COMMUNICATION

This policy will be communicated to our school community in the following ways:

- Available publicly on our school's website (or insert other online parent/carer/student communication method)
- Included in staff induction processes and staff training
- Included in staff handbook/manual
- Included in transition and enrolment packs
- Discussed at parent information nights/sessions
- Reminders in our school newsletter
- Hard copy available from school administration upon request

## POLICY REVIEW AND APPROVAL

Policy last reviewed	25th day of October 2023
Approved by	Principal Dean Duursma
Next scheduled review date	October 2027 (Review cycle for this policy is 3 years)